



Manager of Regional Sustainability Programs

INCOG, the Metropolitan Planning Organization for the Tulsa area, is seeking qualified candidates for the position of Manager of Regional Sustainability Programs. The selected candidate will manage alternate fuels, Tulsa Clean Cities, Oklahoma C-PACE, energy efficiency, OzoneAlert!, Air Quality, water/wastewater quality, and related programs. The manager will expand and establish policies and programs to enhance the region's sustainability practices and resources. The position is responsible for leading, mentoring, and serving as a resource for INCOG member governments to provide direction on sustainability programs and key environmental, energy, water, and climate matters for the INCOG region.

The Manager will be a strategic, innovative thinker with a track record of success and collaborative leadership; be a creative and resourceful problem solver; have strong written and oral communication skills; have experience in addressing media, general public, elected officials and local leaders. Ideal candidates will have understanding of and experience with sustainability and environmental policy issues, intergovernmental relations, federal and state grant funding, proposal writing, and program management.

Candidates shall also be able to accomplish and/or serve as a resource for the following:

- Collaboratively set the vision for regional sustainability; work with other INCOG departments on projects at the intersections of transportation, land use, economic development, and sustainability.
- Direct and coordinate program staff to efficiently manage existing and future sustainability and environmental programs.
- Research, evaluate and analyze regulatory and technical data, effectively and communicate those results to diverse audiences.
- Work with policymakers, businesses, advocates, community members, and other stakeholders on environmental issues and solutions.
- Serve as a resource for all INCOG member governments as they set their own sustainability goals.
- Prepare and manage program budgets, progress reports, capital needs assessments and governmental and private funding resources.
- Write grants and proposals to seek funding.

Candidates should possess a degree in environmental policy, sustainability, urban and regional planning, public administration, or a related field, and at least 5 years' experience. Ability to plan and lead projects that require interfaces with multiple stakeholders and differing levels of management. At least 2 years supervisory experience is preferred. Candidate must possess strong written and oral communication skills; have experience in addressing media, public, elected officials and local leaders.

Salary range \$75,000-\$95,000

Working environment is primarily indoors in an office setting with occasional outdoor public events.

To apply please submit resume and cover letter to: INCOG Personnel Director, 2 West 2nd Street, Suite 800, Tulsa, Oklahoma, 74103-3123 or email to: incog@incog.org.